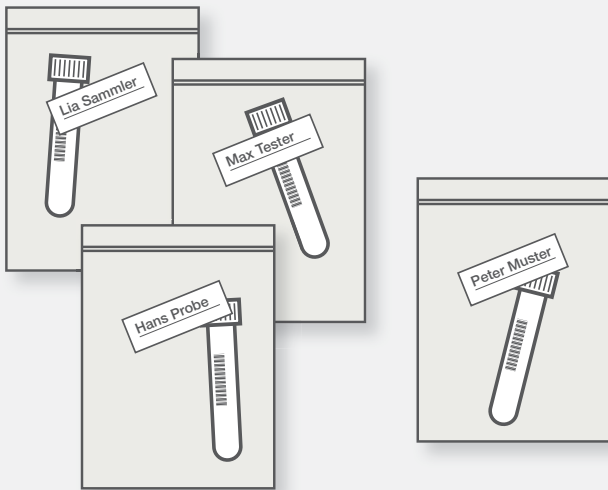
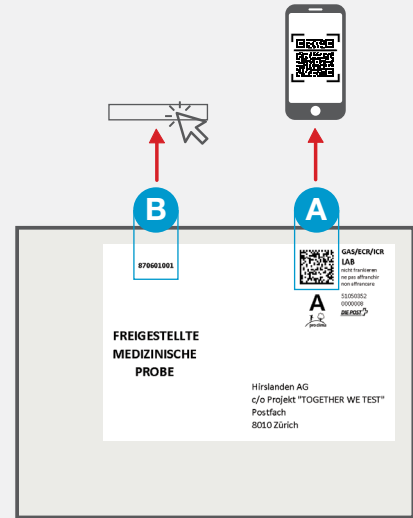


# CAPTURING AND SUBMITTING SAMPLES

## Instructions



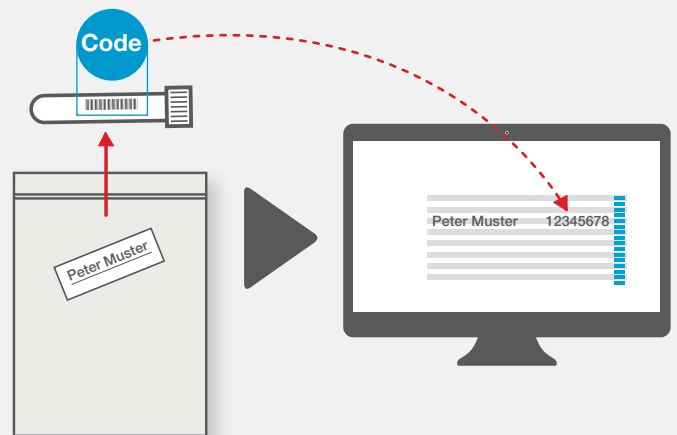
- 1 Prepare bags with the samples (each labeled with the name or personnel number of the test person).



- 2 Take the envelope and enter the franking code in the platform: either scan the code (A) or enter the consignment number (B).



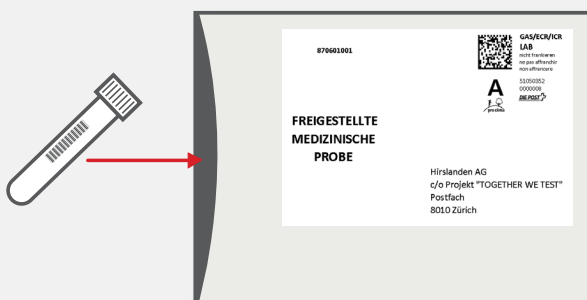
- 3 Take a bag with a sample and search for the person by name or personnel number in the displayed list.



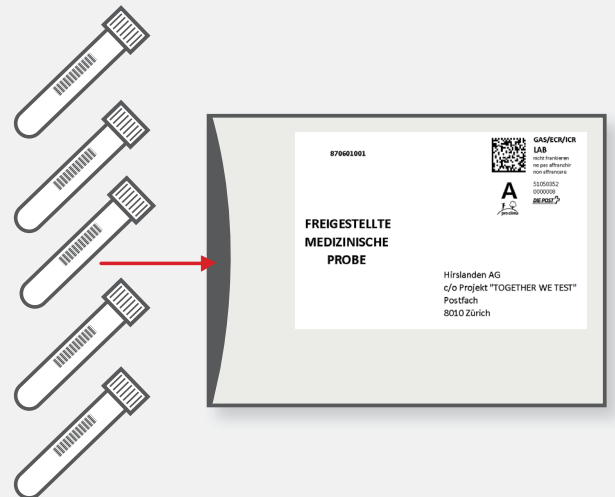
- 4 Remove sample tube from bag and capture (scan or type) the barcode on it into the field and save.

# CAPTURING AND SUBMITTING SAMPLES

## Instructions



**5** Place the test tube in the captured shipping envelope.



**6** Repeat the procedure from step 3 and add samples to envelope (total minimum 4, maximum 10 samples per envelope).



**7** Seal the envelope well and hand it over to the post office (preferably at a counter).